

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality July - September 2013**

Business Expenses: July – September 2013

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Bronwyn Hill	Permanent Secretary	01/07/2013	Gateshead	Speaking at Civil Service Live		120.24		68.00		188.24
Bronwyn Hill	Permanent Secretary	04/07/2013	Bristol	Staff event		66.89				66.89
Bronwyn Hill	Permanent Secretary	29/08/2013	Reading	Rural Payments Agency (RPA) visit		18.58				18.58
Bronwyn Hill	Permanent Secretary	13/09/2013	Nuneaton and Derby	Diary Crest visit		99.92				99.02
Bronwyn Hill	Permanent Secretary	18-19/09/2013	Dublin, Ireland	UK/Ireland Permanent Secretary's meeting – urgent meeting prevented attendance but ticket non-refundable.		355.63				355.63
Bronwyn Hill	Permanent Secretary	25 – 26/09/2013	Gloucester	Animal Health visit		66.89		75.00		141.89
Bronwyn Hill	Permanent Secretary	27/09/2013	Shoreham-by-Sea	Marine Conservation Zone visit		30.61				30.61

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Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Ian Trenholm	Director General, Chief Operating Officer	10/07/2013	London	Royal Society lecture			8.00			8.00
Ian Trenholm	Director General, Chief Operating Officer	30/08/2013	Worcester	Animal Health and Veterinary Laboratories Agency (AHVLA) and RPA staff visit		49.62	7.00			56.62
Ian Trenholm	Director General, Chief Operating Officer	10/09/2013	Reading	Working dinner with Abaco					40.00 (see purpose)	40.00
Ian Trenholm	Director General, Chief Operating Officer	Various	London	Various meetings			104.30			104.30
Katrina Williams	Director General, Strategy, Evidence and Customers	04/07/2013	Bristol	Staff event		47.78				47.78
Katrina Williams	Director General, Strategy, Evidence and Customers	05/07/2013	Norwich	Anglia Farmers conference		40.94				40.94
Katrina Williams	Director General, Strategy, Evidence and Customers	09-10/07/2013	Brussels	EU Commission meeting		181.99		140.00		321.99

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Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Katrina Williams	Director General, Strategy, Evidence and Customers	11/07/2013	Wokingham	Training workshop at the National Grid		36.96				36.96
Katrina Williams	Director General, Strategy, Evidence and Customers	31/07/2013	Ashford	Farm visit		32.05				32.05
Katrina Williams	Director General, Strategy, Evidence and Customers	29/08/2013	Reading	RPA visit		18.69				18.69
Peter Unwin	Director General, Policy Delivery	04/07/2013	Bristol	Staff event		66.89				66.89
Peter Unwin	Director General, Policy Delivery	09 - 10/07/2013	Brussels	EU Commission meeting		179.00	30.00	162.00		371.00
Peter Unwin	Director General, Policy Delivery	26/07/2013	Derbyshire	Farm visit		176.50				176.50
Peter Unwin	Director General, Policy Delivery	29/07/2013	Bourneville	Mondelez visit		156.41				156.41
Peter Unwin	Director General, Policy Delivery	31/07/2013	Kent	Farm visit		7.81				7.81
Peter Unwin	Director General, Policy Delivery	29/08/2013	Reading	RPA visit		18.58				18.58
Peter Unwin	Director General, Policy Delivery	10/09/2013	Birmingham	Staff event		63.01				63.01

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Peter Unwin	Director General, Policy Delivery	25 - 26/09/2013	Gloucester	Animal health policy visit		48.94		75.00		123.94
Ian Boyd	Chief Scientific Adviser	03/07/2013	Reading	University Reading visit to discuss food security and climate change		18.58				18.58
Ian Boyd	Chief Scientific Adviser	04/07/2013	Bristol	Staff event		47.93				47.93
Ian Boyd	Chief Scientific Adviser	05 – 06/08/2013	Poland	Energy site visit	1,237.57					1,237.57
Ian Boyd	Chief Scientific Adviser	07/08/2013	Farnham	Forest Research, Alice Holt visit		47.14				47.14
Ian Boyd	Chief Scientific Adviser	13/08/2013	Nottingham	University of Nottingham visit		44.58				44.58
Ian Boyd	Chief Scientific Adviser	14/08/2013	Stafford	Harper Adams University visit		101.28				101.28
Ian Boyd	Chief Scientific Adviser	15/08/2013	Guildford	University of Surrey visit		27.56				27.56
Ian Boyd	Chief Scientific Adviser	21/08/2013	Derby	Farm visit		47.49				47.49
Ian Boyd	Chief Scientific Adviser	22/08/2013	Glasgow	Scottish Rural College visit	107.55	35.41				152.96

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Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Ian Boyd	Chief Scientific Adviser	02/09/2013	Brussels	Meeting with the Chief Scientific Adviser for the European Union		165.90				
Ian Boyd	Chief Scientific Adviser	03 – 04/09/2013	York	Health and Safety Executive, Chemical Regulations Directorate and the University of York visit		79.00		82.00		161.00
Iain Ferguson	Lead Non-Executive Director	15/07/2013	London	Official meeting		10.40	17.00			27.40
Iain Ferguson	Lead Non-Executive Director	16/07/2013	London	Attend Supervisory Board & official meetings		10.40	14.60			25.00
Iain Ferguson	Lead Non-Executive Director	03/09/2013	London	Official meeting		10.60	8.00			18.60
Iain Ferguson	Lead Non-Executive Director	04/09/2013	London	Official meeting		10.40	12.00			22.40
Iain Ferguson	Lead Non-Executive Director	12/09/2013	London	Attend Supervisory Board		21.20	16.00			37.20
Iain Ferguson	Lead Non-Executive Director	18/09/2013	London	Official meeting		10.40	16.00			26.40

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Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Iain Ferguson	Lead Non-Executive Director	19-20/09/2013	London	Official meeting			22.00	140.00		162.00
Iain Ferguson	Lead Non-Executive Director	24/09/2013	London	Official meeting		19.40	12.00			31.40
Paul Rew	Non-Executive Director	01/07/2013	London	Official meeting		8.20				8.20
Paul Rew	Non-Executive Director	03/07/2013	London	Official meeting		10.15				10.15
Paul Rew	Non-Executive Director	08/07/2013	London	Official meeting		18.90				18.90
Paul Rew	Non-Executive Director	16/07/2013	London	Attend Supervisory Board			4.60			4.60
Paul Rew	Non-Executive Director	12/09/2013	London	Attend Supervisory Board		10.15				10.15
Paul Rew	Non-Executive Director	16/09/2013	London	Official meeting		10.15				10.15
Paul Rew	Non-Executive Director	18/09/2013	London	Official meeting		10.15				10.15
Tony Hawkhead	Non-Executive Director	01/08/2013	York	FERA visit		117.10	23.00			140.10

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Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Tony Hawkhead	Non-Executive Director	13/08/2013	Lowestoft	CEFAS visit			163.80	99.15		262.95
Tony Hawkhead	Non-Executive Director	26/09/2013	London	Official meeting			25.00			25.00
Tony Hawkhead	Non-Executive Director	03/10/2013	London	Official meeting		158.00				158.00
Catherine Doran	Non-Executive Director	Nil								
Mark Grimshaw (Main office Reading)	Chief Executive: Rural Payments Agency (RPA)	02/07/2013	London	Official meetings		47.83				47.83
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	03/07/2013	Cornwall	Farm visit			115.20			115.20
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	04/07/2013	Exeter	RPA visit			63.36			63.36
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	05/07/2013	Cornwall	Inspection visits			215.21			215.21

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Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	08/07/2013	London	Official meetings		47.83				47.83
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	15/07/2013	London	Official meetings		47.83				47.83
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	18/07/2013	London	Official meetings		47.83				47.83
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	19/07/2013	Warwickshire	Country Land and Buisness Association (CLA) Game Fair 2013			39.11			39.11
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	29/07/2013	London	Official meetings		47.83				47.83
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	12/08/2013	London	Official meetings		47.83				47.83
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	13/08/2013	London	Official meetings		47.83				47.83
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	14 - 15/08/2013	Newcastle	RPA visit	159.88		79.36	134.30		373.54
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	19 - 21/08/2013	Exeter	RPA visit			273.78	211.30		485.08
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	28/08/2013	London	Official meetings		47.83				47.83

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Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	04 - 05/09/2013	London/ Northallerton	Official meetings and RPA site visit		497.04		125.00		573.34
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	10/09/2013	London	Official meetings		47.83				47.83
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	27/09/2013	London	Official meetings		47.83				47.83
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	30/09/2013	London	Official meetings		47.83				47.83
Chris Hadkiss (Main office Weybridge)	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	02/07/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	30/07/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	05/08/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health &	06/08/2013	London	Official meetings		19.06	7.00			26.06

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Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
	Veterinary Laboratory Agency (AHVLA)									
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	07/08/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	09/08/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	12/08/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	13/08/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	21/08/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	22/08/2013	Ashbourne, Derbyshire	Farm visit			85.50	4.20		89.70

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Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
	Laboratory Agency (AHVLA)									
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	29/08/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	03/09/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	04/09/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	06/09/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	09/09/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	10/09/2013	London	Official meetings		19.06	7.00			26.06

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	Laboratory Agency (AHVLA)									
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	13/09/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	18/09/2013	London	Official meetings		19.06	7.00	15.00		41.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	19/09/2013	Reading	Official meeting		32.52	7.00			39.52
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	24/09/2013	London	Official meetings		19.06	7.00			26.06
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	27/09/2013	Guildford	University of Surrey visit			7.50			7.50
Chris Hadkiss	Chief Executive: Animal Health & Veterinary Laboratory Agency	30/09/2013	London	Official meetings		19.06	7.00	5.00		31.06

**Department for the Environment, Food and Rural Affairs
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Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
	(AHVLA)									
Adrian Belton (Main office York)	Chief Executive: Food and Environment Research Agency (FERA)	01-02/07/2013	London	Official meetings		211.09	29.40	42.00		282.49
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	04/07/2013	London	Official meetings		107.00	13.70			120.70
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	09 – 10/07/2013	London	Official Meetings		121.00	7.90	42.00		170.90
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	11/07/2013	London	Official meetings		173.50	13.70			187.20

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Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	23 - 24/07/2013	London	Associated Chief Executives (ACE) Board Meeting official meetings		213.63	44.70	42.00		300.33
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	06 - 07/08/2013	London	Official meetings		202.76	29.40	42.00		274.16
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	14/08/2013	London	Official meeting		213.63	14.70			228.33
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	03- 04/09/2013	London	Official meetings		206.63	59.40	42.00		308.03
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	10 – 11/09/2013	London	Official meetings and (WIG) Whitehall & Industry Group breakfast briefing		200.21	35.40	42.00		277.61

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Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	12-13/09/2013	London	Official meetings and (WIG) Whitehall & Industry Group breakfast briefing		100.38	91.00	42.00		233.38
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	17-19/09/2013	London	Official meetings, ACE Board meeting and workshop		137.94	33.00	84.00		254.94
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	24/09/2013	London	Official meeting		211.00	7.90			218.90
Peter Borriello (Main office Weybridge)	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	10 – 11/07/2013	Brussels	Target Pathogen Monitoring Programme (TPMP) meeting		300.10		91.85	3.95 (money exchange commission)	391.95
Peter Borriello	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	30/08/2013	Liverpool	Meeting at Liverpool University on Antimicrobial Resistance (AMR)		93.50	8.60			102.10

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Peter Borriello	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	03 – 05/09/2013	Barcelona	Attend and deliver a presentation at a conference on AMR			64.89	41.26	3.00 (money exchange commission)	109.15
Peter Borriello	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	09 – 11/09/2013	Lithuania	Attend Heads of Medicines Agency (HMA) meeting	879.30		97.20	227.74		1204.24
Mike Waldock (Main office Weymouth)	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	01 - 04/07/2013	London & Lowestoft	Official meetings		109.30	13.00	297.00		419.30
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	08/07/2013	London	Official meeting & Suffolk County Council Meeting		71.00		3.79	5.00	79.79

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Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	11/07/2013	London	InterLab Forum Meeting		71.00				71.00
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	16/07/2013	Southampton	National Oceanography Centre meeting		25.50	15.50			41.00
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	24/07/2013	London	Official meeting		71.00		5.29		76.29
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	29 - 01/08/2013	Lowetoft	Official meetings		92.80	13.50	285.37		391.67

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Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	05/08/2013	London	Official meetings		71.00		5.29		76.29
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	07/08/2013	London	Official Meetings		71.00		4.25	4.24	79.49
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	12 - 15/08/2013	London & Lowestoft	Official meetings		92.80	13.50	294.99		401.29
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	22 - 23/08/2013	Lowestoft	Official meeting			2.00	89.25		91.25

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Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	02-05/09/2013	Lowestoft	Official meeting		92.80	13.30	279.50		385.60
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	09/09/2013	London	Official meetings		71.00		5.40		75.40
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	16 - 19/09/2013	Norwich, Lowestoft, London & Reading	Official meetings		156.74	25.50	294.63		476.87
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	24/09/2013	London	Official meetings		71.00		5.29		76.29

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Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas) - Interim	26/09/2013	London	Official meetings		62.30		3.79		66.09

**Department for the Environment, Food and Rural Affairs
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Hospitality: July – September 2013

Name	Position	Date	Organisation name	Type of hospitality received
Bronwyn Hill	Permanent Secretary	02/07/2013	Morrisons/National Farmers' Union (NFU)	Barbecue
Bronwyn Hill	Permanent Secretary	04/07/2013	Sainsbury's	Reception
Bronwyn Hill	Permanent Secretary	13/09/2013	Dairy Crest	Lunch
Ian Trenholm	Director General, Chief Operating Officer	Nil		
Katrina Williams	Director General, Strategy, Evidence and Customers	05/07/2013	Anglia Farmers	Lunch
Peter Unwin	Director General, Policy Delivery	02/07/2013	Morrisons/NFU	Barbecue

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Name	Position	Date	Organisation name	Type of hospitality received
Ian Boyd	Chief Scientific Adviser	03/07/2013	Oceanography Club	Dinner
Ian Boyd	Chief Scientific Adviser	03/09/2013	University of York	Dinner
Iain Ferguson	Lead Non Executive Director	Nil		
Paul Rew	Non Executive Director	Nil		
Tony Hawkhead	Non Executive Director	Nil		
Catherine Doran	Non Executive Director	Nil		
Mark Grimshaw (Main office Reading)	Chief Executive: Rural Payments Agency (RPA)	02/07/2013	Morrisons/NFU	Barbecue

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Name	Position	Date	Organisation name	Type of hospitality received
Chris Hadkiss (Main office Weybride) (Started 7 th January 2013)	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	Nil		
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	02/07/2013	Morrisons/NFU	Barbecue
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	12/09/2013	Durham University	Dinner and drinks
Peter Borriello (Main office Weybridge)	Chief Executive: Veterinary Medicines Directorate (VMD) Agency	Nil		

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Name	Position	Date	Organisation name	Type of hospitality received
Mike Waldock	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	Nil		